

SCHOOL DISTRICT OF WEST DE PERE
REGULAR BOARD MEETING
West De Pere District Office-400 Reid St. Suite, W
February 12, 2024
5:30 p.m.

- I. Call meeting to order
- II. Pledge of Allegiance
- III. Consider approval of the agenda
- IV. Recognition of District Students and Staff
- V. Open meeting to floor for fifteen minutes to enable district residents to bring items of general concern to the attention of the Board
- VI. Consider approval of the minutes of the January 15, 2024 regular meeting
- VII. Consider approval of the Treasurer's Report
- VIII. Consider previously paid bills as presented for payment approval
- IX. Old Business
 - A. Consider adoption of the following as previously presented:
 - 2111 Superintendent
 - 5128 Academic Integrity (new policy)
- X. New Business
 - A. Finance Committee Report
 - B. Curriculum and Policy Committee Report and First Readings
 - 5127 Graduation Requirements
 - 8240 Polling of Board Members (reviewed-no changes)
 - C. Auditor's Report
 - D. Personal Financial Literacy Update
 - E. Consider Foreign Exchange Student for the 2024-2025 School Year
 - F. Consider Agreement with the City of De Pere for School Resource Officers
 - G. Consider Van Purchase for Student Transportation
 - H. Superintendent Update
 - I. Consider Staffing Items
- XI. Reports and Communication

XII. Consider adjourning into closed session as provided under Section 19.85 (1)(c) Wisconsin Statutes for the purpose of personnel issues. Further take notice that pursuant to Section 19.85(2) the Board may reconvene in regular session to consider matters discussed in closed session and other matters on the agenda.

XIII. Reconvene into open session

XIV. Consider matters discussed in closed session

XV. Adjourn meeting

NOTICE

The School District of West De Pere Board meeting will be available in person and via Zoom.

If you have any need for special accommodations related to accessing the meeting, please contact Stacy Schaetz at 920-337-1393 x8025.

Join Zoom Meeting: <https://zoom.us/j/98235583558?pwd=a3AxUkxIZ3pNTXlrl.2EveUE1Rk1TdZ09>

By Phone: 312-626-6799

Meeting Id: 98235583558

Passcode: 849311

SCHOOL DISTRICT OF WEST DE PERE
REGULAR BOARD MEETING
DISTRICT OFFICE
January 15, 2024
5:30 PM

Board members present: Fuss, Borley, Van Den Heuvel, Dorn, Van Deurzen
Board members excused: None

The meeting was called to order at 5:30 PM by Board President Fuss followed by the Pledge of Allegiance. President Fuss stated that the area news media had been notified of the meeting as required by open meeting law and state statutes.

It was moved by Ryan Van Den Heuvel and seconded by Barbara Van Deurzen to accept the agenda. Voting Yes: 5 Voting No: 0 Motion carried.

There were no recognitions.

The meeting was opened to the floor to enable district residents to bring items of general concern to the attention of the Board. No concerns were presented.

It was moved by Ryan Van Den Heuvel and seconded by Scott Borley that the December 13, 2023 regular meeting minutes be approved as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Scott Borley and seconded by Barbara Van Deurzen that the Treasurer's Report be approved. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Barbara Van Deurzen and seconded by Scott Borley that previously paid bills to Vos Electric, VDH Electric, and Best Built be approved. Motion carried. Voting Yes: 4 Voting No: 0 Ryan Van Den Heuvel abstained. Motion carried.

It was moved by Ryan Van Den Heuvel and seconded by Barbara Van Deurzen that previously paid bills be approved excluding bills from Vos Electric, VDH Electric, and Best Built. Voting Yes: 5 Voting No: 0 Motion carried.

Old Business

It was moved by Ryan Van Den Heuvel and seconded by Scott Borley to adopt the following policies as previously presented:

- 1700 School District Records Retentions
- 8100 Board of Education (reviewed-no changes)
- 8130 Board Committees (reviewed-no changes)
- 8211 Resignations (reviewed-no changes)

Voting Yes: 5 Voting No: 0 Motion carried.

New Business

Committee Chair, Scott Borley gave a verbal update regarding the Finance Committee Meeting. Discussion with regard to providing a van to eliminate some contracted transportation services, as well as, establishing walking areas in appropriate Hemlock Creek neighborhoods took place.

Committee Chair, Barbara Van Deurzen reviewed the January 11, 2024 Curriculum and Policy Committee report.

It was moved by Ryan Van Den Heuvel and seconded by Scott Borley to approve the Pupil Nondiscrimination Self-Evaluation Report as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Scott Borley and seconded by Ryan Van Den Heuvel to approve the Foreign Exchange Students for the 2024-2025 School Year as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Barbara Van Deurzen and seconded by Ryan Van Den Heuvel that by considering class size limits, student-teacher ratios, and enrollment projections for the purpose of open enrollment space determination as criteria, there are no spaces available, per grade, for the 2024-2025 open enrollment applications in grades 4K-12 unless guaranteed according to board policy. Voting Yes: 5 Voting No: 0 Motion carried.

Superintendent Krueger, and Director of Curriculum, Amy LaPierre presented the Strategic Plan Monitoring Report to the Board. Discussion ensued. The Board thanked administration for the update.

It was moved by Barbara Van Deurzen and seconded by Scott Borley to approve the Clerk for the School Board Elections as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Barbara Van Deurzen and seconded by Ryan Van Den Heuvel to give Jenni Fuss discretionary latitude to our delegate to vote on amendments and resolutions at the upcoming WASB State Education Convention. Motion carried. Voting Yes: 5 Voting No: 0 Motion carried.

Superintendent Krueger reviewed the Board of Education Evaluation Process with the Board. The Board was given digital versions of the Board evaluation forms.

President Jenni Fuss, gave an update on the search for the new Superintendent. The deadline to be considered for the Advisory Committee is January 22, 2024.

It was moved by Scott Borley and seconded by Barbara Van Deurzen to approve staffing items as presented. Voting Yes: 5 Voting No: 0 Motion carried.

The Board was presented with various reports and communications: such as updates, various thank you's, invitations, and calendar items. Discussion Followed.

It was moved by Scott Borley and seconded by Barbara Van Deurzen at 6:01 PM that the Board adjourn into closed session as previously stated. Voting Yes: 5 Voting No: 0 Motion carried.

The Board reconvened at 6:44 PM.

It was moved by Scott Borley and seconded by Barbara Van Deurzen at 6:45 PM that the meeting be adjourned. Voting Yes: 5 Voting No: 0 Motion carried.

Barbara Van Deurzen
Clerk

SCHOOL DISTRICT OF WEST DE PERE
SUPERINTENDENT

2111

QUALIFICATIONS:

1. Must meet the requirements as established by the Wisconsin Department of Public Instruction and any other qualifications as may be specified by the Board of Education.
2. Possess and demonstrate strong interpersonal communication skills and project a positive and courteous attitude and image to the staff, students, and community.

REPORTS TO: Board of Education

JOB GOAL: To provide leadership in developing and maintaining the best possible educational programs and services with the resources available.

PERFORMANCE RESPONSIBILITIES:

1. Project a positive and courteous attitude and image to the staff, students, and community.
2. Possess and demonstrate strong interpersonal communication skills.
3. Attend and participate in all meetings of the Board and its committees, except when own employment or salary is under consideration.
4. Serve as ex-officio member of committees.
5. Administer as chief school executive, the development and maintenance of a positive educational program designed to meet the needs of the community and to carry out the policies of the Board.
6. Advise the Board on the need for new or revised policies and see that all policies of the Board are implemented.
7. Prepare and submit recommendations to the Board including helpful facts, information, and reports relative to all matters requiring Board action.
8. In cases where it is impractical to meet with the Board, act on own discretion in any matters not covered by Board policy, report such action to the Board as soon as practicable, and recommend policy in order to provide guidance in the future.
9. Report to the Board such matters as deemed material to the understanding and proper management of the schools, or as the Board may request.

SCHOOL DISTRICT OF WEST DE PERE
SUPERINTENDENT

2111 cont'd

10. Supervise the effective carrying out of state and federal laws, state and federal regulations, and Board policies.
11. Make all administrative decisions necessary to the proper functioning of the school district.
12. Exercise power to make rules and provide instruction to school employees and students as may be necessary to implement Board policy.
13. Conduct a periodic audit of the total school program and advise the Board on recommendations for the educational advancement of the schools.
14. Recommend to the Board for its adoption of all courses of study, curriculum guides, and major changes in texts and time schedules to be used in the schools.
15. Study and revise, together with staff, all curriculum guides and courses of study on a continuing basis.
16. Study and revise, together with administration, annual strategic building goals.
17. Communicate to employees, directly or through delegation, all actions of the Board relevant to employees and receive from employees all communications to be addressed by the Board.
18. Assist the Board in the development of salary schedules for all professional and nonprofessional personnel.
19. Employ personnel as necessary, within the limits of budgetary provisions and subject to the Board's approval.
20. Assign and transfer employees as the interest of the district may dictate, and report such action to the Board for information and record.
21. Supervise methods of instruction, supervision, and administration in the schools.
22. Suspend any employee for just cause and report such suspension to the Board at the next meeting for final action.
23. Report to the Board the case of any employee whose service is unsatisfactory and recommend appropriate action.
24. Direct the preparation of the annual budget for adoption by the Board and administer the budget enacted by the Board in accordance with legal requirements and adopted Board policies.

SCHOOL DISTRICT OF WEST DE PERE
SUPERINTENDENT

2111 cont'd

25. Establish and maintain procedures and controls for all expenditures of school funds in accordance with the adopted budget, subject to approval of the Board.
26. Maintain directly or through delegation personnel records, business records, and other records which are required by law and Board policy.
27. File, or cause to be filed, all required state and federal reports.
28. Attend, or delegate a representative to attend, such meetings of municipal agencies where matters pertaining to the public schools appear on the agenda or are expected to be raised.
29. Represent the Board as liaison between the school district and the community.
30. Attend conventions and conferences as necessary to keep abreast of latest educational trends.
31. Establish and maintain a program of public relations to keep the public well-informed of the activities and needs of the school district, affecting a wholesome and cooperative working relationship between the schools and the community.
32. Confer periodically with professional and lay groups concerning the school programs and transmit to the Board suggestions gained from such conferences.
33. Delegate to other employees any powers or any duties with the knowledge that the delegation of power or duty does not relieve the Superintendent of final responsibility for the action taken under such delegation.
- 34. Engage in other actions as deemed appropriate by the Board.**

TERMS OF EMPLOYMENT: 12 months a year. Salary, benefits, and terms of the contract to be annually determined by the Board of Education.

EVALUATION: The Superintendent's job performance will be formally evaluated, in writing, annually by the Board.

ADOPTED: 4/18/68

REVISED: 4/22/82, 6/16/88, 11/19/98, 5/19/03, 2/20/13, 2/20/19, 3/11/19

ACADEMIC INTEGRITY

The School District of West De Pere values honesty and expects integrity in the District's students. Violating academic honesty erodes the trust between teachers and students as well as compromises the academic standing of other students. So that each student is judged solely on their merits, the District prohibits any student from presenting someone else's work as their own, using artificial intelligence platforms in place of one's own work, providing unauthorized assistance to another student, and cheating in all its forms.

All school work submitted for the purpose of meeting course requirements must be the individual student's original work. It is prohibited for any student to unfairly advance their own academic performance or that of any other student. Likewise, no student may intentionally limit or impede the academic performance or intellectual pursuits of other students.

Academic dishonesty includes, but is not limited to:

- A. plagiarism (of ideas, work, research, speech, art, music, etc.);
- B. forgery of another's work;
- C. presenting the results from an artificial intelligence platform as one's own;
- D. Downloading or copying information from other sources and presenting it as one's own;
- E. using language translation work of someone else when the expectation is doing one's own translation;
- F. copying another person's work;
- G. allowing another person to copy one's own work;
- H. stealing another person's work;
- I. doing another person's work for them;
- J. distributing copies of one's work for use by others;
- K. distributing copies of someone else's work for use by others;
- L. intentionally accessing another's work for the purpose of presenting it as one's own;
- M. distributing or receiving answers to assignments, quizzes, tests, assessments, etc.;
- N. distributing or receiving questions from quizzes, tests, assessments, etc.

Faculty and Administration have the responsibility for monitoring students' work for compliance with this policy.

Parents shall be contacted as soon as practicable to report any alleged acts of academic dishonesty by their child. Repeated violations of this policy may result in additional consequences, up to and including suspension and expulsion.

Student and/or parent appeals of disciplinary consequences resulting from violation of this policy may be made within five (5) business days to the Principal whose decision shall be final. If the Principal was the staff member responsible for the disciplinary consequence being appealed, then student and/or parent appeals should be directed within five (5) business days to the Superintendent or designee whose decision shall be final.

SCHOOL DISTRICT OF WEST DE PERE
ACADEMIC INTEGRITY

5128 cont'd

A summary of this policy shall be included in the Student Handbook and the Employee Handbook.

LEGAL REFERENCE: Section 118.01, 118.164, 120.12, Wisconsin Statutes

CROSS REFERENCES: 5129 - Personal Electronic Device Policy
Student/Parent Handbooks
Staff Handbooks/Agreements

ADOPTED:

**SCHOOL DISTRICT OF WEST DE PERE
CURRICULUM and POLICY MEETING
West De Pere District Office-400 Reid St, Suite W
February 8, 2024
7:30 a.m.**

I. Call meeting to order- 7:30 a.m.

II. Curriculum items

- Personal Financial Literacy

Dennis Krueger and Scott Eggart reviewed the curriculum item

III. Review the following for Board adoption:

- 2111 Superintendent
- 5128 Academic Integrity (new policy)

Reviewed for **Adoption** on 2/12/2024

IV. Review the following:

First Reads:

- 5127 Graduation Requirements
- 8240 Polling of Board Members (reviewed-no changes)

Committee discussed recommended revisions Present for **First Reading** on 2/12/2024

V. Next meeting date: March 7, 2024

VI. Adjourn meeting-7:36 a.m.

SCHOOL DISTRICT OF WEST DE PERE
GRADUATION REQUIREMENTS

5127

I. CREDIT REQUIREMENTS:

- A. The high school graduation requirement is 26 credits. All courses, required or elective, can be used to meet the credit requirements. A student will only be granted credit for courses in which the student satisfactorily completes the course requirements.
1. Credit- One credit will be earned for successful completion of a course that meets for 120 days two trimesters. One-half credit will be given for courses that meet 60 days for one trimester.
 2. Required Subjects- Courses that the Wisconsin Department of Public Instruction or our local school board requires for graduation.
 - a. 1 ½ credits of Physical Education- The recommended sequence is ½ credit during freshman, sophomore, and junior years. Medical waivers exempting certain physical activities must receive administrative and counselor approval, and will be handled on a case-by-case basis in determining alternative activities.
 - b. 3 credits of Mathematics- Students are required to attain three mathematics credits during their high school career, with students successfully completing a sequence of courses through Geometry/Math 2.
 - c. 4 credits of Language Arts- One credit in English is required during the freshman, sophomore, junior and senior years.
 - d. 3 credits of Science- Three credits of science are required. Biology is required during either freshman or sophomore year. One credit of a physical science and one credit of science electives are also required.
 - e. ½ credit of Health- ½ credit is required.
 - f. 3 credits of Social Studies- One credit in social studies is required during the freshman and sophomore years. One additional credit is required in junior or senior year.
 - g. ½ credit of Personal Financial Literacy
½ credit of Personal Financial Literacy is required during the junior or senior year (Beginning with the graduating class of 2028)
 3. Elective subjects credit requirement is ~~11~~ 10.5
- B. Class Load- Minimum class load for all students is 6.5 credits in each school year.

II. EXCEPTIONS TO GRADUATION REQUIREMENTS

- A. Students in good standing and transferring into the school system from other private or public schools will need to meet the requirements for graduation from West De Pere High School. Transfer students to West De Pere must meet the basic core course requirements

SCHOOL DISTRICT OF WEST DE PERE
GRADUATION REQUIREMENTS

5127 cont'd

- B. as established by the West De Pere Board of Education. West De Pere will consider the number of years and credit requirements from the previous school (s) to establish needed graduation credits. Total credits needed to earn a West De Pere High School diploma can be figured by adding the minimum yearly credit requirements of each school plus 6.5 Credits for each year attending West De Pere High School. The school board reserves the right to make exceptions when deemed necessary to better serve the transfer students.
- C. Credits toward graduation may be granted for “out of school” programs such as school-approved courses, and courses taken at colleges, universities and technical colleges. The request for credit, along with supporting information for this credit consideration, will be screened by at least three professional staff members, two of whom will be the high school principal and counselor. Students participating in such programs will have grades and name of credit granting institution recorded on student transcript. Grades will not be factored into overall GPA. Their decision will be final. In arriving at their decision, the Screening Committee will consider such things as:
1. Correlation of the credit requested to the regular school program
 2. Length of time in hours of the program
 3. Certification of program teachers
 4. The pupils program progress records
 5. The pupils program attendance records
 6. Recommendations of the program staff
 7. Challenge of the program in terms of the student’s ability
 8. Any other factors that the committee may deem pertinent
- D. Students who have demonstrated advanced competence in programs may be afforded accelerated placement. High School credit will only be granted for courses successfully completed. In accordance with this policy, the administration is directed to devise and submit administrative rules regarding such accelerated placement for Board approval.
- E. Alternative programs will be authorized by the administration to meet the needs of special students (e.g., at risk, special education in and out of district placements (Syble Hopp), 504). These students will complete the same general credit requirements as the other students in their graduating class, but their programs may include a combination of regular and/or specially designed courses based on each student’s educational plan.
- F. Wisconsin veterans who left school to join the military during a wartime period may be granted a diploma consistent with criteria established in Wisconsin Statutes Chapter 120.13 (37). The district administrator shall determine whether a person requesting a diploma under this policy has satisfied the criteria outlined in s. 120.13 (37) and may adopt procedures needed to make that determination. The Board will consider a request

SCHOOL DISTRICT OF WEST DE PERE
GRADUATION REQUIREMENTS

5127 cont'd

- G. for a diploma under this exemption from any person who has been determined by the district administrator to have satisfied the criteria. Veterans requesting a diploma under this exception shall submit information to be used to determine whether they meet the criteria as specified in s. 120.13 (37). Such person also may, and is encouraged to, submit any other information relating to the person's academic performance and community service in the District or elsewhere that may aid the district administrator and Board in considering the person's request.

III. GRADUATION EXERCISES AND DIPLOMAS

- A. Marching in the graduation ceremony is a privilege, not a right. Only those students who have successfully completed the graduation requirements and meet *minimum expectations of behavior and deportment* may participate in the graduation ceremony. Therefore, the high school administration has the right to deny participation in the graduation ceremony for any student who does not meet these academic and behavioral expectations.
- B. Students meeting the requirements for graduation at the end of the second trimester of their senior year may, upon formal written request from their parents or guardian or themselves, if adults, be graduated at that time. Formal graduation ceremonies will be held only in the spring.
- C. Students completing graduation requirements after the end of the second trimester will be considered a graduate of that spring's class.
- D. Students not graduating with their class, but who complete academic deficiencies before the first day of the next school year, may be awarded a diploma dated the previous spring.
- E. Students having unpaid fees, fines, etc, and/or unreturned uniforms, supplies, or equipment may not participate in the graduation ceremony until such obligations are met to the satisfaction of the High School Principal.

LEGAL REFERENCE: Section 118.33, Wis. Statutes
Chapter 120.13 (37), Wis. Statutes
Wis. Dept. of Public Instruction Administrative Rules

CROSS REFERENCE: School, Student Handbooks, Administrative Rules

APPROVED: 3/11/69

REVISED: 9/19/74, 7/16/86, 1/16/89, 4/26/90, 11/5/92, 8/18/94, 3/14/11, 11/15/01, 11/17/03, 4/19/04, 1/9/06, 10/16/06, 8/21/12, 12/18/13, 1/15/14, 12/16/15, 1/13/16, 3/30/2020, 5/21/2020, 7/14/2021

SCHOOL DISTRICT OF WEST DE PERE
POLLING OF BOARD MEMBERS

8240

Recognizing that School Boards are corporate bodies and can act only as such, the polling of Board members outside of when the Board is legally in session is both illegal and unethical.

If situations arise where polling seems necessary, the Board President shall be contacted regarding the issue. The President shall consider the matter and determine whether a Special Meeting shall be called or if the matter can be postponed until the next regularly scheduled meeting. Under no circumstances shall matters requiring legal action be resolved via personal or telephone polling.

ADOPTED: 11/17/88

MEMO

TO: Dennis Krueger, Superintendent
West De Pere School Board

FROM: Amy LaPierre, Director of Curriculum
Russ Gerke, West De Pere High School Principal

DATE: January 24, 2024

RE: Personal Financial Literacy

In light of the recently passed legislation that requires all students pass a Personal Financial Literacy class (beginning with the graduating class of 2028) in order to graduate, we would like the Board to be aware of the following changes, effective during the 2025-26 school year:

- The course currently titled Personal Finance will be called Personal Financial Literacy.
- The course will remain 0.5 credit.
- The course will be offered to juniors and seniors only.
- The course may be taught by a teacher from any of the following licensure areas: Business, Family and Consumer Science, Social Studies



School District of West De Pere

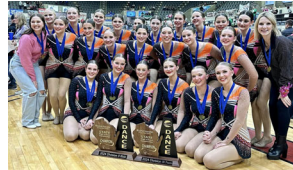
Board Update

A Vision of Pride and Excellence

February 2024

HS Pom and Dance

Congratulations to our Pom and Dance team who are State Champions in both D3 pom and D2 kick. Great job!



MS Dance Team

Congratulations to the Middle School Dance Team! Their Pom routine took 3rd at State!



IS STEM Students

A group of STEM students in Mr. Abaray's homeroom set a goal of making 500 bracelets and earrings which they will donate to students going through cancer treatment.



Empower Leadership

14 Middle School students attended the Green Bay Packers Empower leadership event. This event focused on helping the youth of WI step into leadership roles within their school and community. The students also packed food bags for Rise For Hunger.



HC Gives Back

Hemlock Creek student council made dog toys and blankets to donate to a local animal shelter



WW Students Get Creative

Some students had the opportunity to make traditional Native American Corn Husk dolls under the guidance of Ms. Pamela Ninham.



HC Hometown Hero

Ms. Moeller, an adapted PE specialist, developed the adapted PE program which helps students with special needs participate in PE classes with their peers. She was recognized at the Gamblers Hockey game as being a Hometown Hero.



HS College Signings

The High School held a signing ceremony for four students; Duke Shovald (Northern Michigan University, Football), Carter Schmitt (Northern Michigan University, Football), Andrew Baumgart (Lindenwood University, Football), and Langdon Nordgaard (UW Madison, Football). Good luck to all.



Bay Area Ice Bears

Congratulations to our girls hockey team! They are Eastern Shores Conference Champions. Three of our students play for the team.



Zero the Hero

Zero the Hero came to Westwood to visit the kindergartners to help them work on counting to 100. He listened to them sing the Zero the Hero song. Thank you to Laura Lenss and Fenton for making the day extra special for the students.



Upcoming Events

- Feb. 22, 23- 7-9PM & Feb. 24 2-4PM WDP Theatre presents, *The play that goes wrong*, in the HS auditorium
- March 14- 5 PM- Westwood Math Carnival
- March 19- 6-6:45 PM Middle School Art Show in the commons
- April 22- 4:30PM- Westwood Student Extravaganza

